

## Recognition of Prior Learning (RPL) for TAELLN411 Address Adult Language, Literacy and Numeracy Skills

Complete this kit & email back to RPL@plenty.edu.au

**This RPL kit is used as the first step in assessing candidates against the requirements of the  
TAELLN411 Address Adult Language, Literacy and Numeracy Skills unit of competency.**

### What's RPL?

RPL stands for 'Recognition of Prior Learning' and is an assessment only process that lets people with substantial existing skills and knowledge demonstrate their competence without having to first be trained. There are many advantages in undertaking the RPL process with Plenty RPL:

- **Competitive edge!** Gain a powerful, competitive edge over other managers with this very popular qualification.
- **Speed!** We support busy professionals by structuring most of the RPL assessment around a face-to-face meeting, videoconference or telephone call.
- **Quality!** Utilise well-designed and high-quality RPL processes with Plenty Training, which enjoys an average satisfaction rating of 4.6 out of 5 from around 3,000 students per year.\*

### How much?

There is no charge to complete this application, submit it to us and have an assessor recommend whether or not you are a suitable candidate for RPL. Upon enrolment the applicable RPL fee will apply.

“ We offer a 100% refund\*\* if we don't get you 'over the line' –  
provided you answer all of our questions truthfully!

### The unit

The TAELLN411 unit of competency describes the skill and knowledge a vocational trainer or assessor requires to identify LLN skill requirements of training and the work environment. It also includes how to use resources and strategies to enable you to meet the needs of your learner group. This skill set will soon be a core unit in the next iteration of TAE40110 Certificate IV in Training and Assessment and is applicable to individuals who teach, train, assess and develop resources.

### What now?

<b>1 Select your units</b>	You only need ten minutes to rate your experience and background against the units of competence on the following pages.
<b>2 Email us this kit</b>	Send us this completed kit. We will review your experience and background and let you know whether we think you are suitable for RPL.
<b>3 Enrol</b>	If we believe that you are suitable for RPL we will invite you to enrol. You can enrol online or via telephone.
<b>4 RPL meeting</b>	We will send you a list of the topics ahead of a 1-2 hour RPL interview via meeting or telephone at a mutually-convenient time.
<b>5 Follow-up evidence</b>	We will then send you a list of any follow-up evidence items we discussed during the meeting (such as documents you've produced).

\*2015 calendar year data results.

\*\*Terms and conditions apply. See our website for details.

Call us on 1800 786 651 if you need any help



## Candidate Information

Name

Telephone

Email

What is your preferred time and date for a RPL interview?

List any training qualifications you already hold

Attach your CV or summarise your training and assessment LLN skills experience

Do you have access to a former employer or supervisor who can attest to your experience?    Yes    No

What professional development have you undertaken within the past year or so to ensure that you maintain the currency of your LLN competencies?

Worked in training

Subscribed to industry newsletters

Attended training courses or seminars

Research I have performed (reading relevant books, researching current information, etc.)

Other » specify:

Any other comments?

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I certify that my answers are true and accurate to the best of my knowledge and I apply for preliminary RPL assessment at this time.

RPL candidate signature

Date

## Self-assessment

You must have some experience and knowledge in each of the following eight tasks. For each of these tasks, rate the extent to which you have the required experience and knowledge – i.e., select either 'a lot', 'some', or 'none'.

Required experience and knowledge	None	Some	A lot
I know what ACSF means and what the ACSF levels relate to			
I have used tools to identify the LLN skill requirements of training specifications			
I have gathered information on the current LLN skills of a learner group			
I have a good knowledge of the available support resources for LLN challenged students			
I have used at least two learning resources to address LLN requirements			
I have selected, used and reviewed at least two instructional strategies that directly address the identified LLN needs of the learner group			
I have used advice from specialist LLN practitioners			
I have selected, used and reviewed at least two assessment strategies that cater for the identified LLN needs of the learner group			

**Congratulations, you have now completed the first stage of the RPL process! Now just email this document to us at [RPL@plenty.edu.au](mailto:RPL@plenty.edu.au) and we'll get back to you within 24 hours!**